



Middletown Recreation Council's 4th Annual Color Me Autumn October 21, 2017

Deadline for applications: October 15, 2017

Exhibitor Application (please print legibly or type)

Name _____
Address _____
City _____ State _____ Zip _____
Phone _____
Secondary Phone _____
Email _____
Website (if applicable) _____

Authorization to give our contact information to interested customers

Artist/Crafter

Media

- | | | | |
|--|---|--------------------------------------|---|
| <input type="checkbox"/> Ceramics | <input type="checkbox"/> Jewelry | <input type="checkbox"/> Photography | <input type="checkbox"/> Home Business |
| <input type="checkbox"/> Digital Art | <input type="checkbox"/> Leather | <input type="checkbox"/> Printmaking | <input type="checkbox"/> Consultant/ Rep. |
| <input type="checkbox"/> Drawing/Pastels | <input type="checkbox"/> Metal | <input type="checkbox"/> Sculpture | |
| <input type="checkbox"/> Fiber | <input type="checkbox"/> Mixed Media 2D | <input type="checkbox"/> Watercolor | |
| <input type="checkbox"/> Wearable Fiber | <input type="checkbox"/> Mixed Media 3D | <input type="checkbox"/> Wood | |
| <input type="checkbox"/> Glass | <input type="checkbox"/> Painting | <input type="checkbox"/> Other | |

Description of Other: _____

Name of Business _____

Description of Service _____

Exhibitor Release Agreement

I have read the information contained in this application and hereby agree to all conditions outlined for the 2017 Middletown Recreation Council's (MRC) Color Me Autumn Festival. I agree to hold the Frederick County Commissioners, Frederick county Parks and Recreation, MRC and the Town of Middletown harmless from all claims of injury, damage, or loss including theft or negligence to myself, or any of my agents or employees. I further agree that I am responsible for all injury, damage, negligence or loss to myself or any of my agents or employees and will not hold Frederick County Commissioners, Frederick County Parks and Recreation, MRC and the town of Middletown accountable. I understand that the MRC reserves the right to reject any application that does not comply with conditions stated in this application. If accepted, I agree my name may be used by the MRC for promotional and/or publicity purposes in print, advertising, publications, etc. The undersigned will not be paid for stated promotional use.

Signature _____ Date _____

CALL FOR EXHIBITORS 2017

Middletown Recreation Council (MRC) is proud to host the Color Me Autumn Festival. Join us on **Saturday, October 21, 2017** for a fabulous day of festivities!

MRC's Color Me Autumn Festival is held at the Middletown Community Park at 7628 Coblenz Rd. The park is a 79 acre Frederick County owned park located between the Middletown School Campus and the Foxfield development.

We are inviting both local crafters and local home based business consultants to join us at our festival.

FESTIVAL DATE

October 21, 2017

10:00am to 5:00pm

EXHIBITOR INFORMATION

Booths will be assigned by MRC on a first come first serve basis.

Set-Up time can be any time from 7:00am to 9:00am

Tear Down time: 5:00 pm.

GUIDELINES

1. MRC's Color Me Autumn Festival is open to all artists, crafters, and home based business consultants 18 years of age and older. Somebody must be present in the booth at all times.

2. For Artists and Crafters – work must be original art and must be for sale.

3. **For Home Based Businesses – we will only be allowing one consultant per business group/company name.**

4. Exhibitors must provide their own tents. Displays are restricted to the booth space assigned. All booth furnishings: tables, chairs, display walls, credit card machines, etc... must be

provided by the vendor.

5. Water is available. Exhibitors must provide their own containers.

6. Exhibitors who will have food samples or sales **MUST** obtain a food permit from Frederick County and **MUST** adhere to health department guidelines. If in doubt about needing a permit, please contact the Frederick County Health Department.

7. No helium tanks under covered spaces.

8. Exhibitors are responsible for collecting and paying their sales tax. There is not a guarantee a profit will be made.

9. It is MRC's exclusive right and responsibility to remove work (or an entire booth) that is not in compliance with our guidelines. The Council reserves the right to remove an exhibitor from the Festival for inappropriate behavior or circumstance detrimental to a public event without refund.

10. **Exhibitor agrees to remove all trash, debris, etc...from exhibit space upon teardown.**

EXHIBIT SPACE

Exhibitor will display their work in an outdoor setting in designated sites. The booth fee is due with application. See "Fees and Acceptance" for cancellation and refund information.

All exhibit areas are 10' x 10'. Upon request a 10' x 20' area will be available. The surface is grass or concrete.

Access to electricity is **NOT** available and generators will **NOT** be allowed.

APPLICATION PROCESS

1. Please complete and sign both pages of the application.

2. Enclose a check (made out to Middletown Rec Council) for the booth fee and return both forms.

3. Mail to:
Middletown Recreation Council
ATTN: Pam Dietrick
P.O. Box 234,
Middletown, MD 21769

4. Event will be held rain or shine and vendor fees are **not** refundable. In the case of extraordinary weather conditions and a decision is made to cancel application fees are **NOT** refundable.

5. **Vendors may not give their booth space to another vendor. Your booth space is yours and will be forfeited if you cannot attend.**

FEES AND ACCEPTANCE

Exhibit space: (10' x 10'): \$50.00
(10' X 20'): \$90.00
Non-profit (10' x 10'): \$25.00

QUESTIONS

Contact Pam Dietrick
Email: pam.dietrick@gmail.com
Phone: 240-490-7745

IMPORTANT DATES

Color Me Autumn Festival: October 21, 2017

I have read, understand and agree to all of the above.

Signature

Date

