



**Middletown Recreation Council's 31st Annual Independence Celebration July 1, 2017**

**Rain Date: July 2, 2017**

Exhibitor Application (please print legibly or type)

**Deadline: Received by June 25, 2017**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Secondary Phone \_\_\_\_\_  
Email \_\_\_\_\_  
Website (if applicable) \_\_\_\_\_

Authorization to give our contact information to interested customers

**Artist/Crafter**

Media

- |  |   |                                      |  |
|--|---|--------------------------------------|--|
| <input type="checkbox"/> Ceramics        | <input type="checkbox"/> Jewelry        | <input type="checkbox"/> Photography | <input type="checkbox"/> Home Business |
| <input type="checkbox"/> Digital Art     | <input type="checkbox"/> Leather        | <input type="checkbox"/> Printmaking | Consultant/ Rep.                       |
| <input type="checkbox"/> Drawing/Pastels | <input type="checkbox"/> Metal          | <input type="checkbox"/> Sculpture   |  |
| <input type="checkbox"/> Fiber           | <input type="checkbox"/> Mixed Media 2D | <input type="checkbox"/> Watercolor  |  |
| <input type="checkbox"/> Wearable Fiber  | <input type="checkbox"/> Mixed Media 3D | <input type="checkbox"/> Wood        |  |
| <input type="checkbox"/> Glass           | <input type="checkbox"/> Painting       | <input type="checkbox"/> Other       |  |

Description of Other: \_\_\_\_\_

**Home Business Vendor**

Name of Business \_\_\_\_\_

Description of Service \_\_\_\_\_

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**Exhibitor Release Agreement**

I have read the information contained in this application and hereby agree to all conditions outlined for the 2017 Middletown Recreation Council's (MRC) Independence Day Celebration. I agree to hold the Frederick County Commissioners, Frederick county Parks and Recreation, MRC and the Town of Middletown harmless from all claims of injury, damage, or loss including theft or negligence to myself, or any of my agents or employees. I further agree that I am responsible for all injury, damage, negligence or loss to myself or any of my agents or employees and will not hold Frederick county Commissioners, Frederick County Parks and Recreation, MRC and the town of Middletown accountable. I understand that the MRC reserves the right to reject any application that does not comply with conditions stated in this application. If accepted, I agree my name may be used by the MRC for promotional and/or publicity purposes in print, advertising, publications, etc. The undersigned will not be paid for stated promotional use.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## CALL FOR EXHIBITORS 2017

Middletown Recreation Council (MRC) is proud to host its 31st Annual Middletown Independence Day Celebration. Join us on **Saturday, July 1, 2017** for a fabulous day of family, festivities and FIREWORKS!

MRC's Independence Celebration is held at the Middletown Community Park at 7628 Coblenz Rd. The park is a 79 acre County owned park located between the Middletown School Campus and the Foxfield development.

**This celebration draws thousands of people from the Middletown Valley and surrounding areas.**

We are inviting both local crafters and local home based business consultants to join us in our event.

### CELEBRATION DATE

**July 1, 2017**

12:00 pm till fireworks

#### Independence Day Vendors

12:00 pm-8:00pm

Bands, Demonstrations, Activities and FIREWORKS!

### EXHIBITOR INFORMATION

Booths will be assigned by MRC on a first come first serve basis.

Set-Up time can be any time from 9:00am to 11:30am

Tear-Down may **not** happen until 8pm. **You may not drive vehicles to your booth space at this time.** Exhibitors wishing to remain up after 8pm will be required to stay up until AFTER the fireworks have ended (roughly 10:30pm).

Parking is available at the park and close to the booth sites – exhibitors will be able to unload in front of their booth space.

### GUIDELINES

1. MRC's Independence Day Celebration is open to all artists, crafters, and home based business consultants 18 years of age and older. Somebody must be present in the booth at all times.

2. For Artists and Crafters – work must be original art and must be for sale.

3. For Home Based Businesses – we will only be allowing one consultant per business group/company name.

4. Exhibitors must provide their own tents. Displays are restricted to the booth space assigned. All booth furnishings: tables, chairs, display walls, credit card machines, etc... must be provided by the vendor.

5. Water is available. Exhibitors must provide their own containers.

6. Exhibitors who will have food samples or sales **MUST** obtain a food permit from Frederick County and **MUST** adhere to health department guidelines. **If in doubt about needing a permit, please contact the Frederick County Health Department.**

7. No helium tanks under covered spaces.

8. Exhibitors are responsible for collecting and paying their sales tax. There is not a guarantee a profit will be made.

9. It is MRC's exclusive right and responsibility to remove work (or an entire booth) that is not in compliance with our guidelines. The Council reserves the right to remove an exhibitor from the Celebration for inappropriate behavior or circumstance detrimental to a public event without refund.

10. Exhibitor agrees to remove all trash, debris, etc...from exhibit space upon teardown.

### EXHIBIT SPACE

Exhibitor will display their work in an outdoor setting in designated sites. The booth fee is due with application. See "Fees and Acceptance" for cancellation and refund information.

All exhibit areas are 10' x 10'. Double spaces are available upon request. The surface is concrete.

Access to electricity is **NOT** available and generators will **NOT** be allowed.

### Application Process

1. Please complete and sign both pages of the application.

2. Enclose a check (made out to Middletown Rec Council) for the booth fee and return both forms.

3. Mail checks to:

**Middletown Recreation Council  
PO Box 234  
Middletown, MD 21769**

4. **RAIN DATE JULY 2<sup>nd</sup> 2017.** Vendor fees are **not** refundable. In the case of extraordinary weather conditions and a decision of cancellation of the event application fees are **NOT** refundable.

5. **Vendors may not give their booth space to another vendor. Your booth space is yours and will be forfeited if you cannot attend.**

### FEES AND ACCEPTANCE

Exhibit space (10' x 10'): \$50.00

(10' X 20') \$90.00

Non-profits: (10' X 10') \$25.00

**No refunds**

### QUESTIONS?

Contact Pam Dietrick  
240-490-7745 or email  
[pam.dietrick@gmail.com](mailto:pam.dietrick@gmail.com)

### IMPORTANT DATES

June 28, 2017: Booth assignments e-mailed.

**July 1, 2017**

**INDEPENDENCE CELEBRATION**

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I have read, understand and agree to all of the above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

